



22nd November 2017

Dear Parents and Carers,

The next few weeks will be a very busy time for us at Chelsea Open Air with the Christmas holidays fast approaching! There will be some changes to our normal routine so here are some important dates for your diary:

THURSDAY 30TH NOVEMBER

SCHOOL ADMISSIONS ADVICE SESSION: 9AM

At 9am there will be an advice session to support parents in the **Primary School Application** process. Please come along if you have any questions or if you need support in completing the forms online.

SATURDAY 2ND DECEMBER

CHRIST CHURCH CHRISTMAS FAIR: 12.00-3.00PM

Our beautifully decorated 'Festive Forest Tree' will be on display at the Christ Church Christmas Fair, please go along and vote for us!

WEDNESDAY 13TH DECEMBER

CHRISTMAS LIGHTS: 5-6PM

We will be holding our Christmas Lights gathering at Chelsea Open Air on **Wednesday 13th December**. This is an opportunity for children and their families to gather together and sing songs to celebrate this festive time of year.

We will be raising money for our 90th Birthday Commemorative Mural with a range of stalls such as a Raffle, Cake & Hot Chocolate Stand, Children's Christmas Cards and COA bears.

You can help by providing cakes and biscuits for us to sell or by supporting our raffle.

RAFFLE PRIZES: If you have any prizes for the raffle please bring them in to the school office.
Your help is very much appreciated.



MONDAY 18TH DECEMBER

THE CHILDREN'S CHRISTMAS PARTY: 12.45-3PM

Our Christmas party for the children will be on the **afternoon** of Monday 18th December, **all children are invited to attend from 12.45-3pm**. There will be **no morning nursery or extended day services** on the day, to enable the staff to prepare for the party.

The children will enjoy a special performance and we may be visited by a surprise guest in a red suit.

When you **collect your child at 3pm** you will be able to visit our grotto with your child.

Parents will be invited to contribute food, crackers, paper plates etc. More details will follow shortly and a sign-up sheet will go up in the classroom.

WEDNESDAY 20TH DECEMBER

LAST DAY OF TERM

All children to attend in the morning.

Part time children (AM & PM) to stay **8.45-11.45am**. Full time children to attend **8.45-12.45pm**



**WEDNESDAY 3RD JANUARY 2017
FIRST DAY OF THE SPRING TERM
WELCOME BACK!**

We hope you enjoy the last few weeks of term.

December is always a very special and exciting time at Chelsea Open Air.

Best Wishes from the COA Team